

MSP®

Managing Successful Programmes Certification



Programme overview

Managing Successful Programmes (MSP®) describes the principles and processes needed to demonstrate best practice in the management of programmes. This course covers the full MSP framework, providing practitioners with flexible and easily adapted guidance for all aspects of programme management.

MSP has 3 core concepts:

1. Principles are the common factors that lie behind programme success, and have been established from a wealth of lessons learned from programme experiences
2. Governance themes define an organisation's approach to programme management, giving the best chance for success by putting in place the right leadership, delivery team, organisation structures and controls
3. Transformational flow through the lifecycle of a programme from inception to the delivery of the new capability, outcomes and benefits.

What you will gain

This APMG accredited training course has been developed by AXELOS global best practice to describe the programme management principles, governance themes and transformational flow that should be applied to the management of programmes or transformational change in any environment.

Course structure

Foundation

3 days

Foundation and Practitioner

5 days



**IN-COMPANY
CLASSROOM
COURSE**

Training to meet your specific needs in the most convenient way for you, either over consecutive days or split into separate modules

Re-registration

To maintain MSP Practitioner certification, re-registration is required within 3 - 5 years.

If you are coming up for re-registration, call us on +44 (0)1276 34480 or email info@changequest.co.uk to discuss what support you may need and how we can help.

The Foundation certification

By the end of this course you'll be able to:

- Distinguish between projects and programmes
- Identify types of programmes and their characteristics
- Explain the benefits of the MSP guidance
- Explain the purpose and areas of focus for the defined roles
- Explain the purpose of the seven MSP principles, the nine governance themes, and the six transformational flow processes
- Explain the purpose of MSP programme information (documents)

The main areas covered are to define:

- A programme, a project, and programme management
- Three core concepts of MSP
- Three critical organisational elements aligned by programme management

- Three types of programme (vision-led, emergent and compliance)
- Seven principles that improve the probability of a programme achieving its objectives
- Nine governance themes

To understand:

- Characteristics of programmes
- Elements of a programme management environment and how they relate to each other
- The triggers for: vision-led programmes, emergent programmes, compliance programmes
- Governance areas of focus for a Senior Responsible Owner (SRO), programme manager, Business Change Manager (BCM), and the programme office
- The characteristics of strategies and plans

The Practitioner certification

By the end of this course you'll be able to:

- Identify additional value as a result of managing change as an MSP programme
- Explain and apply each of the principles, the governance themes and the transformational flow processes
- Explain the relationship between the principles, governance themes, the transformational flow, programme information (documents) and the MSP defined programme management roles
- Produce and evaluate examples of MSP programme information (documents)

The main areas covered are:

- Understanding how the principles, governance themes and transformational flow processes relate to each other
- What causes organisations to initiate a change programme and which areas that may be affected

- Different impacts of a programme – specification led, business transformation, political and societal change
- Programme information baselines
- Reasons business alignment is important and the factors that need to be addressed when establishing a programme

Applying the key concepts to a provided case study:

- Should the given change initiative be managed as a programme or project?
- Is the programme predominantly triggered as a vision-led programme, emergent programme or a compliance programme?
- How would you align the programme with the seven principles?
- How should each role contribute to programme governance through the life of the programme?

Gaining the qualification

The exams included in this course are:

MSP Foundation

Certification at **Foundation level** will confirm you have the knowledge and understanding needed to interact effectively with those involved in the management of a programme, or to act as an informed member of a programme office, business change team or project delivery team working within an environment supporting MSP.

- 1 hour multiple-choice paper
- Closed book (i.e. no other material allowed in the classroom)
- A total of 75 questions (5 questions will be trial questions and not marked)
- Need a minimum of 50% correct marked answers to pass

MSP Practitioner

Certification at **Practitioner level** will confirm you have achieved sufficient understanding of how to apply and tailor MSP in a scenario situation. This level is also a prerequisite for programme management professionals progressing toward the advanced practitioner qualification.

- Two-and-a-half hours (150 minutes) paper with no additional reading time
- Open book exam (only the MSP Guide is allowed)
- 8 questions, with 10 items per question, each worth one mark
- Need a minimum of 50% correct answers to pass

Duration

We'll present this 5 day programme in the most convenient way for you, for example as 5 consecutive days or 2 modules covering the Foundation and Practitioner levels separately.

Having a time lag between the modules means there is more time for people to practise applying the concepts and to prepare for the practitioner exam.

The first 3 days cover the main syllabus and exam for the Foundation level. The 4th day includes additional focus on the application of the method using Practitioner-level tasks and preparing for the Practitioner exam. The Practitioner exam is taken on the 5th day in the morning.

You can run either the full accredited certification course, or shorter bespoke options.



Who should attend?

The **MSP Foundation qualification** is relevant for anyone wishing to understand the fundamentals of MSP. It is particularly valuable for members of a programme office, business change team members, project delivery team members.

The **MSP Practitioner qualification** is relevant for anyone wishing to apply MSP principles to programmes of any size or complexity. It will be specifically appropriate for project and programme managers, BCMs, SROs, experts and advisers working within a programme office, and other specialist or governance roles involved in supporting programmes following the MSP guidance.

Course benefits

For individuals

In addition to gaining an understanding of this best practice guidance for managing programmes, individuals will be able to implement programmes to achieve outcomes and realise strategic benefits for the business. They will be able to manage the transition of the solutions developed and delivered by projects into the organisation's operations, while protecting performance and effectiveness.

For organisations

MSP best practice guidance allows organisations to align corporate strategy, delivery mechanisms for change, and their business-as-usual environment. It provides a common framework for understanding all programmes, and provides for the progress monitoring, performance assessment and the realisation of benefits.

Training to meet your specific needs



IN-COMPANY CLASSROOM

In-company training means we can reference your current processes, specific terminology and project management frameworks, throughout the course. This makes it easier for people to identify how best to apply the theory and concepts in the most effective and beneficial way. It also means your teams can work with 'live' project examples during course activities to develop useful outputs, making the programme even more relevant and effective. In-company training:

- Offers you the convenience of choosing when and where the training takes place
- Minimises travel and accommodation overheads and can be more cost-effective
- Allows your teams to work with their actual project examples, discuss their specific challenges and find solutions together
- We get to know your ways of working and methods, before the course begins
- Post-course support includes follow-ups to review progress

Why choose ChangeQuest?

The course has been designed with you 'the learner' in mind and not the course syllabus to be covered. We specialise in using innovative learning techniques to suit different learning styles and create an environment which will challenge you whilst keeping it enjoyable and fun. Our focus is on your issues, making the course highly relevant and practical, so you get greater value for your investment.

We're highly trained in project management, change management, neuro linguistic programming (NLP) and facilitation skills, and share this rich mix of experience with you to help make your experience unique and inspirational. We don't just talk about theory, we 'walk the talk'. With over 20 years' business experience, we have repeatedly demonstrated how applying these tools and techniques can help achieve outstanding results.

Full support is provided, before, during and after the course, so that you get the best possible results from your ChangeQuest training.

What others have said about the course

"Great trainer, very engaging, lovely relaxed atmosphere. Thoroughly enjoyed the course!"

PROJECT MANAGER

"Trainer was very helpful and easy to talk to and gain appropriate tips and knowledge for use in everyday work"

ASSOCIATE PRODUCER

"Everything was excellent"

TECHNICAL PROJECT LEADER

"The delivery of the course materials was excellent. Open discussions helped to consolidate ideas and theories. Great mix of experience and knowledge within the group which everyone was prepared to share – this is my favourite way of learning"

BUSINESS ANALYST

"The most enjoyable course I have done to date. Thank you so much"

PROJECT CONSULTANT

"The trainer was very good at explaining the material in relation to other approaches and kept your motivation throughout"

PRODUCT OWNER

"Thoroughly enjoyed the course, great group of people. The lectures and delivery were first class. I would highly recommend ChangeQuest."

PROJECT MANAGER

Contact us to discuss your specific requirements, and together we will find the solution that is perfectly suited to your needs.

Call on **+44 (0)1276 34480** or email **info@changequest.co.uk**